



## REQUEST FOR QUOTATION

Date: 26 April 2024  
RFQ No.: **R1 100-24-01-263**

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Store/Shop: \_\_\_\_\_  
Address: \_\_\_\_\_  
TIN: \_\_\_\_\_  
**PhilGEPS Registration Number:** \_\_\_\_\_

The **City Government of Pasig**, through the Bids and Awards Committee (BAC), intends to procure **SUPPLY AND DELIVERY OF VARIOUS TEXTBOOKS AND INSTRUCTIONAL MATERIALS – PASIG CITY LIBRARY** with an Approved Budget for the Contract (ABC) of **Php 531,117.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

ITEM NO.	ITEM DESCRIPTION	BRAND NAME <u>(PLEASE DO NOT LEAVE BLANK)</u>	QTY	UOM	APPROVED BUDGET		PRICE OFFER	
					UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	1, 2, 3, Do the Dinosaur. 32pp. Pb. Egmont / 9781405288644 / 2019		2	copy	1,125.00	2,250.00		
2	100 Questions & Answers About Prostate Cancer. 5e. 252pp. Pb. Jones & Bartlett / 9781284152340 / 201, 2019		1	copy	2,530.00	2,530.00		
3	5 STEPS TO A 5: AP COMPUTER SCIENCE A 2023. . KLIPP. 2022. Pb. 449pp. McGraw-Hill / 9781264373574 / , 2022		1	copy	1,610.00	1,610.00		
4	A Beginner's Guide to Teaching Mathematics in the Undergraduate Classroom. Suzanne Kelton. 2021. 208, 208pp. Pb. Routledge / 9780367429027 / 2021		2	copy	6,035.00	12,070.00		
5	A Bilingual Treasury of Chinese Folktales. Ten Traditional Stories in Chinese and English. Vivian Li, Vivian Ling. 64pp. Hb. Tuttle Publishing. C22 / 9780804854986 / 2022		2	copy	2,130.00	4,260.00		
6	A Faraway Three Adventure: The Land of Dreams. 73pp. Pb. Egmont (5y/o) / 9781405286046 / 2017		2	copy	835.00	1,670.00		
7	A Practical Approach to Civil Procedure. 25e. Sime, Stuart . PB . 680pp. Oxford / 9780192859365 / , 2022		1	copy	7,750.00	7,750.00		

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8	A to Z of Classroom Behaviour. 160pp. PB. Corwin Press / 9781526464279 / 2019		1	copy	3,215.00	3,215.00		
9	ADVANCED HIGH SCHOOL ENGLISH GRAMMAR & COMPOSITION, Random / 9788171874934 / 2022		1	copy	1,895.00	1,895.00		
10	Advances in Multilevel Modeling for Educational Research, 396pp. PB. Information Age / 9781681233277 / 2016		1	copy	5,750.00	5,750.00		
11	After Lambana. Myth and Magic of Manila. A Graphic Novel. Eliza Victoria., 192pp. Pb. Tuttle Publishing. C22 / 9780804855259 / 2022		2	copy	2,130.00	4,260.00		
12	Aife and Stray: Seven Style Secrets for a Perilous Party!, 64pp. Hb. Saltway / 9781909991866 / 2019		2	copy	1,440.00	2,880.00		
13	All About Japan. Stories, Songs, Crafts and Games for Kids., 64pp. Hb. Tuttle Publishing. C11 / 9784805314401 / 2011		2	copy	1,895.00	3,790.00		
14	All About the China. Stories, Songs, Crafts and Games for Kids. Allison Brascombe., 64pp. Hb. Tuttle Publishing. C14 / 9780804848497 / 2014		2	copy	1,895.00	3,790.00		
15	All About the Philippines. Stories, Song, Crafts and Games for Kids. Norma Olizon-Chikiamco., 64pp. Hb. Tuttle Publishing. C15 / 9780804848480 / 2015		2	copy	2,015.00	4,030.00		
16	Alternative Alamat. An Anthology. Myths and Legends From the Philippines. Paolo Chikiamco., 224pp. Hb. Tuttle Publishing. C22 / 9780804855570 / 2022		1	copy	2,015.00	2,015.00		
17	Alzheimer's Disease and Dementia: What Everyone Needs to Know., 241pp. Pb. Oxford / 9780190603113 / 2018		1	copy	2,360.00	2,360.00		
18	Analyzing and Interpretation in Qualitative Research; After the Interview. Charles Vanover, Paul Mih, 376pp. Pb. Sage / 9781544395876 / 2022		1	copy	8,280.00	8,280.00		
19	Ang Bisa ng Pag-uulit sa Katutubong Panitikan. Alvin B. Yapan., 320pp. Pb. AUP/ 2023/9786214482900		1	copy	1,750.00	1,750.00		
20	Ang Wikang Pambansa at Amerikanisasyon: Isang Kasaysayan ng Pakikihamok ng Filipino para maging Wika, 538pp. Pb. AUP/ 2023/ 9786214482719		1	copy	2,250.00	2,250.00		
21	Art in the Primary School; Creating Art in the Real and Digital World 2e. Jean Edwards, Helen Caldwe, 352pp. Pb. Routledge / 9780367273361 / 2021		1	copy	4,315.00	4,315.00		

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22	BARTENDING FOR DUMMIES 6E. Foley. Pb. Wiley., 400pp. C22 / 9781119900443 / 2022		1	copy	2,300.00	2,300.00		
23	Basic Organic Chemistry, 2022., Seema. Goodwill / 9789386910837 / 2022		2	copy	3,100.00	6,200.00		
24	Basics in Education Research., 268pp. HB. Ishika Publishing / 9789385302886 / 2019		1	copy	2,180.00	2,180.00		
25	BEST TALES OF ADVENTURE STORIES., Random. Pb. 80pp / 9789387910867 / 2022		2	copy	635.00	1,270.00		
26	BEST TALES OF FAIRY TALES. SEEKOSITY., Random / 9789387910904 / 2022		2	copy	635.00	1,270.00		
27	BEST TALES OF AESOP'S FABLES. Random., Pb. 80pp / 9789387910874 / 2022		2	copy	635.00	1,270.00		
28	Child Development; Understanding A Cultural Perspective 2e. Martin J. Packer., 598pp. Pb. Sage Publishing / 9781529731965 / 2021		1	copy	6,270.00	6,270.00		
29	Chinese Folktales. The Dragon Slayer and Other Timeless Tales. Shiho Nunes., 64pp. Hb. Tuttle Publishing. C21 / 9780804854757 / 2021		2	copy	2,015.00	4,030.00		
30	College Research Papers for Dummies. Giampalmi., Pb. Wiley / 9781394191109 / 2023		1	copy	3,395.00	3,395.00		
31	COLLEGE WRITING SKILLS W/ READINGS 11e., Langan. C2023. Pb / 9781265226596 / 2023		1	copy	9,375.00	9,375.00		
32	Commercial Law Concentrate . 6e. Baskind, Eric ., PB . 264pp. Oxford / 9780192897206 / 2022		1	copy	2,415.00	2,415.00		
33	Company Law Third Edition Print And Interactive E-Text., Pb. Chapple. Wiley / 9781394184583 / 2024		1	copy	11,035.00	11,035.00		
34	Comparative Politics. 6e. Caramani, Daniele., PB. 680pp. Oxford / 9780192846051 / 2023		1	copy	6,895.00	6,895.00		
35	Continuous Cover Forestry - Theories, Concepts, And Implementation., Hb. . Pommerang. Wiley / 9781119895305 / 2024		1	copy	13,105.00	13,105.00		
36	Cornucopia of Fruit & Vegetable, A: Illustrations from An 18th-Century Botanical Treasury. Ball., Hb. 139pp. Bodleian / 9781851245666 / 2021		1	copy	2,590.00	2,590.00		
37	Crop Management, Integrated Farming and Pest Management., Ernesto R. Gliessma. Goodwill / 9789391972042 / 2022		1	copy	5,515.00	5,515.00		
38	Crop Wild Relatives and Climate Change., Ragini Bharddwaj. Random. Hb. 294pp / 9789393884534 / 2022		1	copy	5,695.00	5,695.00		
39	Doing Interview Research: The Essential How to Guide., Uwe Flick. Pb 421pp / 9781526464064 / 2022		1	copy	5,005.00	5,005.00		

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40	ECG, Medical Student Survival Skills. 124pp., Pb. John Wiley / 9781118818176 / 2020		1	copy	3,450.00	3,450.00		
41	ECONOMICS. 23e. MCCONNELL. 2024. Pb. 832pp., McGraw-Hill / 9781266106842 / 2024		1	copy	6,895.00	6,895.00		
42	Encyclopaedia of Weeds and Weed Science Technology: Identification, Measures and Control, (3 Vol.). Oxford / 9789350306970 / 2023		1	copy	20,700.00	20,700.00		
43	Environmental Studies and Disaster Management.358pp., .PB.SK Kataria & Sons. / 9789350146897 / 2019		1	copy	2,245.00	2,245.00		
44	Essential Clinical Skills in Nursing. 1ed. Deborah Rowberry, Lee Gauntlett, Libor Hurt. 472pp., Pb. SAGE Publications Ltd / 9781529771022 / 2023		1	copy	5,345.00	5,345.00		
45	EXERCISE PHYSIOLOGY: THEORY & APPLICATION TO FITNESS & PERFO. 12e., POWERS. Pb. 660pp. McGraw-Hill / 9781266133909 / 2024		1	copy	7,650.00	7,650.00		
46	Filipino Children's Favorite Stories., 96pp. Pb. Tuttle / 9789625938875 / 2019		1	copy	1,490.00	1,490.00		
47	Filipino Children's Favorite Stories. Fables, Myths and Fairy Tales. Norma Olizon-Chikiamco., 64pp. Hb. Tuttle Publishing/ 2019/ 9780804850216		2	copy	2,015.00	4,030.00		
48	Fundamentals of Biochemistry: Medical Course and Step 1 Review., 165pp. Hb. McGraw-Hill / 9781259641893 / 2019		1	copy	10,295.00	10,295.00		
49	Fundamentals of Plant Biochemistry and Biotechnology. Dr. Rajendra Kumar Yadav, Dr. Lallu Singh., 336pp. Pb. Kataria / 9789383992478 / 2021		2	copy	1,435.00	2,870.00		
50	Gender Heroes. Jessica Kingsley Publishers. Hb. APD-Jessica Kingsley, / 9781839973253 / 2023		2	copy	2,705.00	5,410.00		
51	GUINNESS WORLD RECORDS 2024 (STANDARD EDITION) (HC)		2	copy	3,995.00	7,990.00		
52	Guns Against Needles / 9789719914804 / 2017		1	copy	635.00	635.00		
53	Halina Filipina. A New Yorker in Manila. Arnold Arre. 224pp. Pb. Tuttle Publishing		2	copy	2,070.00	4,140.00		
54	HISTORY OF CLIMATE CHANGE: FROM THE EARTH'S ORIGINS TO THE ANTHROPOCENE. PROVENZALE., HB. Wiley / 9781509553938 / 2023		1	copy	4,030.00	4,030.00		
55	HOME DECORATING FOR DUMMIES 3RD EDITION. McMillan. Pb. Wiley. C23. 380pp / 9781119910756 / 2023		1	copy	2,890.00	2,890.00		
56	Illustrated Aesop's Fables. Patricia Moore. Pb. Random / 9789381753064 /		2	copy	350.00	700.00		
57	Illustrated Classics Pinocchio & Other Classic Tales. Patricia Moore. Pb. Random / 9789380078755 /		3	copy	405.00	1,215.00		

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58	Illustrated Classics Rapunzel & Other Classic Tales. Patricia Moore. Pb. Random / 9789380078786 /		4	copy	405.00	1,620.00		
59	Illustrated Classics Sleeping Beauty & Other Classic Tales. Patricia Moore. Pb. Random / 9789380078		2	copy	405.00	810.00		
60	Illustrated Classics Snow White & Other Classic Tales. Patricia Moore. Pb. Random / 9789380078762 /		2	copy	405.00	810.00		
61	Journey Through the Philippines. Kiki Deere. 112pp. Pb. Tuttle/ 2021/ 9780804855266		2	copy	2,295.00	4,590.00		
62	Ladybird Classics: Alice in Wonderland. 70pp. Hb. Ladybird / 9781409311232 / 2012		2	copy	635.00	1,270.00		
63	Ladybird Classics: Black Beauty. 70pp. Hb. Ladybird / 9781409311249 / 2012		2	copy	635.00	1,270.00		
64	Ladybird Classics: Gulliver`s Travels. 71pp. Hb. Ladybird / 9781409311270 / 2012		3	copy	635.00	1,905.00		
65	Ladybird Classics: The Secret Garden. 70pp. Hb. Ladybird / 9781409311263 / 2012		2	copy	635.00	1,270.00		
66	Ladybird First Favourite Tales: Hansel and Gretel. 42pp. Hb. Ladybird / 9781409311133 / 2012		2	copy	520.00	1,040.00		
67	Ladybird First Favourite Tales: Little Red Riding. 42pp. Hb. Ladybird / 9781409311126 / 2012		2	copy	520.00	1,040.00		
68	Ladybird First Favourite Tales: The Elves and the Shoemaker. 42pp. Hb. Ladybird / 9781409311188 / 2, 2012		2	copy	520.00	1,040.00		
69	Ladybird First Favourite Tales: The Gingerbread Man. 42pp. Hb. Ladybird / 9781409311096 / 2012		2	copy	520.00	1,040.00		
70	Ladybird First Favourite Tales: The Magic Porridge Pot. 42pp. Hb. Ladybird / 9781409311201 / 2012		2	copy	520.00	1,040.00		
71	Ladybird First Favourite Tales:Ladybird Tales: Goldilocks and the Three Bears. 42pp. Hb. Ladybird / , 2012		2	copy	520.00	1,040.00		
72	Ladybird Tales: Puss in Boots. 42pp. Hb. Ladybird / 9781409311225 / 2012		2	copy	520.00	1,040.00		
73	Management Accounting. Jagannath H. Badiger. Goodwill / 9788183767958 / 2022		1	copy	4,020.00	4,020.00		
74	Managing Applied Social Research. Tools, Strategies, and Insights. 225pp. Pb. Jossey-Bass / 97811181, 2017		1	copy	8,620.00	8,620.00		
75	Martial Law in the Philippines: Lessons and Legacies, 1972–2022. Edilberto C. de Jesus Ivyrose S. B, . 576pp. Pb. Bughaw/ 2023/ 9786214482399		1	copy	2,400.00	2,400.00		
76	METHODS IN BEHAVIORAL RESEARCH., 15e. COZBY. 2024. Pb. 481pp. McGraw-Hill / 9781266177682 / 2024		1	copy	7,648.00	7,648.00		

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77	Muros: Within Magical Walls., The Case of the Cemetery Girl. Paolo Chikiamco. 112pp. Pb. Tuttle Publishing. C22 / 9780804855563 / 2022		2	copy	1,785.00	3,570.00		
78	MY BLUE BOOK OF READ ALOUD GRANNY'S STORIES. Random / 9788171874897 /		2	copy	975.00	1,950.00		
79	My Friend Earth. Patricia MacLachlan., 40pp. Hachette-Chronicles / 9780811879101 / 2020		1	copy	2,245.00	2,245.00		
80	My Giant Story Books Series - Ben 10 to the Rescue. Pb. Goodwill / 9788120752184 /		3	copy	685.00	2,055.00		
81	My Giant Story Books Series - Dora The Explorer:, Dora's Book of Manners. Pb. Goodwill / 9788120752139 /		3	copy	685.00	2,055.00		
82	Drought Management A.K.Talwar 272pp., Arjun Publishing House. Commonwealth Publishing Hb. / 9788131101520 /2030		1	copy	4,915.00	4,915.00		
83	My Giant Story Books Series - Tom and Jerry:, Parade of the Stars. Pb. Goodwill / 9788120752207 /		2	copy	680.00	1,360.00		
84	MY GREEN BOOK OF READ ALOUD CLASSIC'S STORIES. Random / 9789389981063 /		2	copy	1,095.00	2,190.00		
85	MY ORANGE BOOK OF READ ALOUD CLASSIC'S STORIES., Random / 9789389981070 /		2	copy	1,090.00	2,180.00		
86	MY PURPLE BOOK OF READ ALOUD GRANNY STORIES. Random / 9788171874903 /		2	copy	975.00	1,950.00		
87	MY RED BOOK OF READ ALOUD GRANNY STORIES. Random. Hb. / 9788171874880 /		2	copy	975.00	1,950.00		
88	NATIONAL GEOGRAPHIC KIDS ALMANAC 2024 (INTERNATIONAL EDITION)		1	copy	2,245.00	2,245.00		
89	PLANTS AND SOCIETY. 9e. LEVETIN., 2024. Pb. 556pp. McGraw-Hill / 9781266281624 / 2024		1	copy	7,645.00	7,645.00		
90	PRACTICE MAKES PERFECT BASIC MATH REVIEW AND WORKBOOK, 3E. WHEATER. C23. Pb. McGraw-Hill. 250pp / 9781264872596 / 2023		1	copy	1,260.00	1,260.00		
91	PREPARING FOR NURSING PRACTICE. 1e. DONOVAN. PB. Cengage / 9780170460453 / 2023		1	copy	6,845.00	6,845.00		
92	Primary Classic Readers Level 1: Little Red Riding Hood., (set of 5 books). Pb. / 9789604033904 / 2004		2	copy	3,395.00	6,790.00		
93	Procedural Skills, Medical Student Survival Skills., 192pp. Pb. John Wiley / 9781118870570 / 2020		1	copy	3,450.00	3,450.00		
94	Psychology and Sociology in Nursing., 3e. 239pp. Pb. Sage / 9781526423450 / 2019		1	copy	3,740.00	3,740.00		

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95	Quantitative Social Science Data with R. An Introduction., 2ed. Brian J. Fogarty. 408pp. Pb. SAGE Publications Ltd / 9781529790450 / 2023		1	copy	6,380.00	6,380.00		
96	Research Methodology and Strategy. Theory and Practice., Patrick X.W. Zou. 239pp. Hb. Wiley/ 2023/ 9781394190225		1	copy	12,420.00	12,420.00		
97	Research on Educational Innovations,5e. 200pp. PB. Routledge / 9781138671225 / 2016		1	copy	5,950.00	5,950.00		
98	Social Anthropology. Nidhi Singh. Random-Oxford. Hb. 280pp / 9788183768757 / 2022		1	copy	4,425.00	4,425.00		
99	TALARO'S FOUNDATIONS IN MICROBIOLOGY:, BASIC PRINCIPLES. 12e. CHESS. Pb. 899pp. McGraw-Hill / 9781266182617 / 2024		1	copy	7,654.00	7,654.00		
100	TEACH YOURSELF ELECTRICITY AND ELECTRONICS, 7E. 7e. GIBILISCO. 2022. Pb. 473pp. McGraw-Hill / 9781264441389 / 2022		2	copy	3,165.00	6,330.00		
101	Textbook of Plant Taxonomy. P.C. Sharma., 280pp. Arjun Publishing House. Wave Books. Hb. / 9788193464397 / 2023		2	copy	3,162.50	6,325.00		
102	The Black Bestiary. A Phantasmagoria of Monsters and Myths from the Philippines., Budjette Tan. 128pp. Hb. Tuttle Publishing/ 2022/ 9780804855785		2	copy	2,245.00	4,490.00		
103	The Children of Bathala. A Mythology Class Reunion., Arnold Arre. 208pp. Pb. Tuttle Publishing/ 2023/ 9780804855433		2	copy	2,300.00	4,600.00		
104	The Journey to Lupan-On; The Mythology Class - On the Run Again!, Arnold Arre. 256pp. Pb. Tuttle/ 2022/ 9780804855464		2	copy	2,590.00	5,180.00		
105	The Kids' Book of Brain Boosters. MG Editorial Board. Pb. Random / 9789382677659 /		3	copy	515.00	1,545.00		
106	The Mythology Class. Where Philippine Legends Become Reality., Arnold Arre. 368pp. Pb. Tuttle Publishing/ 2022/ 9780804855426		2	copy	2,590.00	5,180.00		
107	The SAGE Handbook of Counselling and Psychotherapy., 5ed. Terry Hanley,Laura Anne Winter. 680pp. Pb. SAGE Publications Ltd / 9781529781083 / 2023		1	copy	7,930.00	7,930.00		
108	Three Korean Fairy Tales: Beloved Stories and Legends. 96pp. Hb. Tuttle / 9780804852272 / 2019		1	copy	1,840.00	1,840.00		
109	WORLD ALMANAC AND BOOK OF FACTS 2024 PB		2	copy	2,650.00	5,300.00		
110	WELDING LICENSING EXAM STUDY GUIDE, 2E. 2e. MILLER. 2022., Pb.		1	copy	4,315.00	4,315.00		

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	420pp. McGraw-Hill / 9781260461466 / 2022							
111	CARDIOLOGY BOARD REVIEW 2E. PAI. Pb. Wiley / 9781119814948 / 2023		1	copy	17,480.00	17,480.00		
112	TEST TAKING STRATEGIES FOR MEDICAL STUDENTS., 1e. READING. Pb. 257pp. McGraw-Hill / 9781264258758 / 2023		1	copy	9,775.00	9,775.00		
113	HEPATOLOGY AND TRANSPLANT HEPATOLOGY BOARD REVIEW., AHMAD. Pb. Wiley / 9781119853510 / 2023		1	copy	12,592.00	12,592.00		
114	Civil Law (1997-2018). Glenda T. Litong & E.A. Labitag, eds. UPLC/ 2021		1	copy	1,725.00	1,725.00		
115	Labor Law (1997-2018). Glenda T. Litong & E.A. Labitag, eds. UPLC/ 2021		1	copy	1,552.50	1,552.50		
116	Legal Ethics (1997-2018). Glenda T. Litong & E.A. Labitag, eds. UPLC/ 2021		1	copy	1,552.50	1,552.50		
117	Mercantile Law (1997-2018). Glenda T. Litong & E.A. Labitag, eds. UPLC/ 2021		1	copy	1,552.50	1,552.50		
118	Political Law (1997-2018). Glenda T. Litong & E.A. Labitag, eds. UPLC/ 2021		1	copy	1,552.50	1,552.50		
119	Remedial Law (1997-2018). Glenda T. Litong & E.A. Labitag, eds. UPLC/ 2021		1	copy	1,552.50	1,552.50		
120	Taxation Law (2001-2018). Glenda T. Litong & E.A. Labitag, eds. UPLC/ 2021		1	copy	1,380.00	1,380.00		
121	Autistic Logistics 2e: A Parent's Guide to Tacking Bedtime, Toliet Training., Wilde. Pb. Jessica Kingsley / 9781787757493 / 2022		1	copy	2,932.50	2,932.50		
122	BAKING FOR DUMMIES, 2ND EDITION. PETERSON. 378pp. Pb. Wiley / 9781394172467 / 2023		1	copy	3,507.50	3,507.50		
123	Writing on the Job; Best Practices for Communicating in the Digital Age., Coven. Pb. APD/Princeton. 132pp. / 9780691229959 / 2022		1	copy	5,025.50	5,025.50		
124	Traditional and Natural Medicine. Dr. Chhaya Singh and Dr. Neha Chauhan. Random., Hb. 274pp / 9789352697762 / 2021		1	copy	5,980.00	5,980.00		
125	BODY LANGUAGE FOR DUMMIES, 4TH EDITION. KUHNKE. 330pp. Pb. Wiley / 9781394168491 / 2023		1	copy	6,670.00	6,670.00		
<b>GRAND TOTAL COST</b>		<b>IN FIGURES</b>			<b>PHP 531,117.00</b>			
		<b>IN WORDS</b>			<b>FIVE HUNDRED THIRTY-ONE THOUSAND ONE HUNDRED SEVENTEEN PESOS</b>			
The Project shall be awarded as One Project having several items that shall be awarded as one contract.								
Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.								
<b>NOTE:</b> Other terms, conditions, and requirements are stipulated in the attached Terms of Reference, if any.								
<b>PRICE OFFER:</b> Unit and Total Prices shall be rounded off up to <b>two</b> (2) decimal places.								
<b>VALIDITY OF OFFER:</b> Within Ninety (90) calendar days from the date of opening of quotation.								

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**DELIVERY TERM:** Within **THIRTY (30)** calendar days upon the receipt of Notice to Proceed.

*\*Indicate the **BRAND NAME** or **MANUFACTURER NAME** and the **specific MODEL** to be offered or attach a **BROCHURE** for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPs website along with the following documents:

1. **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
2. **PhilGEPs Registration Number**
3. **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).  
In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:
  - Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
  - Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
4. Accomplished and notarized Omnibus Sworn Statement (Form can be downloaded thru <https://www.gppb.gov.ph/downloadable-forms/#tab-61412> )
5. **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

**ADDITIONAL REQUIREMENTS:**

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [to be submitted upon delivery]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [to be submitted upon delivery].


If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4<sup>th</sup> Floor, Pasig City Hall, San Nicolas, Pasig City.**

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Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 \* (02) 8641-1111 loc 1461 \*  bidsandawards@pasigcity.gov.ph \*

 pasigcity.gov.ph

All documents should be submitted in a sealed brown envelope addressed to the “Bids and Awards Committee, 4<sup>th</sup> Floor, Pasig City Hall”, and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at [bidsandawards@pasigcity.gov.ph](mailto:bidsandawards@pasigcity.gov.ph)

SGD

**ATTY. BEA THERESE P. VILLANUEVA**

Officer in Charge, Procurement Management Office

**I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.**

**Conforme:**

\_\_\_\_\_  
**Signature over Printed Name**


\_\_\_\_\_  
**Position**


Duly authorized to sign quotation/offer for and on behalf of \_\_\_\_\_  
**(Please indicate Company Name)**

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